

THE DIOCESE OF COLORADO SPRINGS
228 N. CASCADE
COLORADO SPRINGS, COLORADO 80903
(719) 636-2345

ANNOUNCEMENT OF POSITION VACANCY

Date Posted

Hiring Supervisor

H. R.

Job Title: Director of Hispanic Ministry
(Full-time position)

Date Open: May 15, 2012

Summary Of Duties: To further the spiritual and religious mission of the Diocese of Colorado Springs by serving with the Episcopal Vicar for Hispanic Ministry for visioning, integration, and Administration of the ministerial need of Hispanic people in the Diocese of Colorado Springs, ensuring that their talents, resources, culture, and faith are incorporated into the Diocesan Church.

Minimum Qualifications:

Education: Bachelor or Master's degree in Theology or related field preferred. In lieu of degree, several years of experience in this type of position could be substituted.

Experience: Five or more years of experience in Hispanic ministry at the parish and/or diocesan level. Experience in ecclesial/ministerial visioning and planning. Must be bi-lingual (English/Spanish) and a practicing Roman Catholic.

Hiring Range: \$42,500 - \$46,000 DOE
(Increases to full performance rate within 6 months.)

The successful candidate will demonstrate application of the following knowledge, skills, and abilities:

- Strong history of service work and demonstrated leadership
- Knowledgeable of the Church, its beliefs, and its teachings
- Skilled at public speaking, motivational, and committed to strengthening faith communities
- Excellent written and verbal communication skills
- Ability to listen, think critically, be creative, and execute plans accordingly
- Willingness and desire to work among poor
- Demonstrated ability to work collaboratively with a variety of groups and individuals

Additional Information:

- Approximately 90% of medical premium paid for employee by employer, as well as 75% for spouse or family premium.
- Short and long term disability paid by employer.
- Life insurance coverage for employee and qualified dependents paid by employer.
- Accident insurance coverage for employee paid by employer.
- Portion of dental insurance paid by employer.
- Portion of vision insurance paid by employer.
- Flexible Benefits plan available.
- Diocesan Lay Employee's Pension Plan - 6% - 8% paid by employer.
- Employee Assistance Plan (EAP) and Travel Assistance Plan.
- Eligible for tax deferred annuity program 403 (b)s.
- 12 paid holidays and discretionary-time-off earned monthly (15 days the first year).
- Educational assistance program and professional training available.
- Non-smoking and family-friendly environment.

Complete job description available with application. Applications (**required**) are available at:
The Diocese of Colorado Springs, 228 N. Cascade Ave,
Colorado Springs, CO 80903
or online at <http://www.diocs.org/DepartmentsMinistries/HumanResources/JobOpportunities.aspx>
Position open until filled